



Dear Applicant,

Welcome to Patrick's Pub. Thank you for expressing interest in joining our team. Prior to completing the application for employment, please understand that we are serious about creating a productive work environment for our staff and maintaining the highest levels of quality, service and attention for our guests.

We believe in living our values. Some of which are:

We believe that good isn't good enough.

We believe in doing business in a professional and orderly manner.

We believe in honesty and integrity.

We believe that only a happy and professional staff can give the level of personal service we demand.

We believe in the ongoing training and development of our staff and see it as a worthy investment in the future of the company.

We believe in providing legendary service – the unique and powerful sort of personal care and attention that our guests tell stories about

We believe that everyone is capable of being an A+ player.

Please note:

- **Fill out the application completely.** Details are important
- **Information you give us on the application will be verified.**
- **We will verify references.** References are checked for every applicant that is considered for employment. Please be sure you list up to date names and phone numbers for all references and work history.
- **We are a drug-free workplace –** This means that the possession or discussion of drugs or alcohol is not tolerated. We also do not permit our staff to work under the influences of drugs or alcohol.
- **Sell Yourself!** Use the opportunity of this application and your interviews to tell us what qualities you have that will contribute to our team and our business.

#### APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

## ABOUT YOU

today's date: \_\_\_\_\_

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Nickname \_\_\_\_\_

Social Security No \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If Hired, do you have reliable means of transportation to get to work? \_\_\_\_\_

Describe \_\_\_\_\_

Are you at least 18 years old? \_\_\_\_\_

If you are under 18 years of age, can you furnish a work permit? \_\_\_\_\_

If the job you are applying for requires driving: Driver's License No. \_\_\_\_\_ State  
\_\_\_\_\_ Exp.Date \_\_\_\_\_

Are you legally eligible for employment in the U.S.? \_\_\_\_ (Proof of U.S. citizenship or immigration status is required if hired.)

Have you been convicted of a crime? \_\_\_\_ Yes \_\_\_\_ No. If yes, state the nature of the offense and disposition of the case. Includes dates and places. (NOTE: The existence of a criminal record does not constitute an automatic bar to employment.)

## Employment Information

Position(s) applied for \_\_\_\_\_ Would you accept  
another position? \_\_\_\_\_

How did you find out about this job? \_\_\_\_ Newspaper \_\_\_\_ Employee \_\_\_\_ Walk-in \_\_\_\_ Relative  
\_\_\_\_ Other \_\_\_\_\_

Why are you seeking a new job at this time? \_\_\_\_\_

Have you ever worked for this organization before? \_\_\_\_\_

If yes, name used: \_\_\_\_\_

List any friends or relatives employed by this company:

Have you ever been discharged or asked to resign from any position? \_\_\_\_\_

If yes, please describe:

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What's your availability?

<u>MON</u>	<u>TUES</u>	<u>WED</u>	<u>THU</u>	<u>FRI</u>	<u>SAT</u>	<u>SUN</u>
____ daytime	____ daytime	____ daytime	____ daytime	____ daytime	____ daytime	____ daytime
____ evening	____ evening	____ evening	____ evening	____ evening	____ evening	____ evening
____ anytime	____ anytime	____ anytime	____ anytime	____ anytime	____ anytime	____ anytime

Are you willing to work overtime? \_\_\_\_\_ Weekends? \_\_\_\_\_ Holidays? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_

If hired, when would you be able to start? \_\_\_\_\_

Are you seeking full time, part time or temporary employment? \_\_\_\_\_

Please list any special skills or training:

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**Education** (circle highest level achieved)

Secondary: 9 10 11 12 G.E.D.

College: 1 2 3 4 5 6 7 8

Name of School: \_\_\_\_\_

Name of School: \_\_\_\_\_

Location of School: \_\_\_\_\_

Location of School: \_\_\_\_\_

**Work History** (Please begin with most recent)

Company \_\_\_\_\_ Phone No. with Area Code (\_\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor's Name & Title \_\_\_\_\_  
Describe duties briefly: \_\_\_\_\_  
Specific reason for leaving: \_\_\_\_\_

Company \_\_\_\_\_ Phone No. with Area Code (\_\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor's Name & Title \_\_\_\_\_  
Describe duties briefly: \_\_\_\_\_  
Specific reason for leaving: \_\_\_\_\_

Company \_\_\_\_\_ Phone No. with Area Code (\_\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor's Name & Title \_\_\_\_\_  
Describe duties briefly: \_\_\_\_\_  
Specific reason for leaving: \_\_\_\_\_

Company \_\_\_\_\_ Phone No. with Area Code (\_\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor's Name & Title \_\_\_\_\_  
Describe duties briefly: \_\_\_\_\_  
Specific reason for leaving: \_\_\_\_\_

May we contact the employers listed above? \_\_\_\_\_ If not, list the employers you do not wish us to contact and why:

\_\_\_\_\_  
\_\_\_\_\_

**If you do not have any previous work experience please provide contact information for one adult (non-relative) that we may contact for a reference.**

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Relationship to you: \_\_\_\_\_

**SELL YOURSELF**

Why would you be a good choice for this position?

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# Authorizations & At-Will Employment Agreement (Please read carefully, then sign and date

below)

I certify that I have personally completed this application. I declare that the information provided in this employment application is true and complete and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I agree to immediately notify this company if I should be convicted of a crime while my job application is pending or during my employment, if hired.

I authorize this company to make an investigation of all information contained in this employment application and I release from liability all companies and corporations supplying such information. I understand any false answers, statements, or implications made by me on this application of other required documents shall be considered sufficient cause for denial of employment or discharge.

I specifically authorize and direct my current and former employers to supply employment-related information to this company and do hereby release my current and former employers from liability for providing information to this company.

Upon termination of my employment for whatever reason, I release this company from all liability for supplying any information concerning my employment to any potential employer.

I authorize this company, if applicable, to request a copy of my credit report, motor vehicle driving record, and any other investigative report deemed necessary through various third party sources. As requested by law, upon request within a reasonable period of time, I will be notified as to the nature and scope of such investigations.

I hereby agree to submit to any drug test required of me, whether prior to my employment or if employed by this company at any time thereafter. If requested, I will take a post-job offer physical examination and my employment, in the event I receive medical treatment for any condition, including a physical, psychological, emotional, or psychiatric condition that is job related, I hereby authorize the limited release and exchange of such medical information relating to my condition between the treatment provider and a company physician.

## AT-WILL EMPLOYMENT AGREEMENT

I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract between the company and me. In addition, I understand and agree that if you employ me, in consideration of my employment, my employment and compensation will be at-will, for no definite period of time, and may be terminated at any time, for any reason, or for no reason at all. I understand that only the company's President is authorized to change the employment-at-will status and such a change can only be done in writing. I have read, understand, and agree to the above.

Signature

\_\_\_\_\_ Date

Name (please print) \_\_\_\_\_

**If you are not offered a position, we will keep your application on file. We encourage you to apply again later if you are still interested in joining our team.**